

**Rowley Downs HOA  
Board of Directors Meeting Minutes  
February 17, 2020**

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**Establish a Quorum/Call Meeting to Order**

The regular monthly Board of Directors meeting was held on Monday, February 17, 2020 located at 20180 E Williamson Dr. Parker, CO 80138. The meeting was called to order at 7:00 PM. A quorum was established.

Present Board members were:

- David Darnall
- Chris Dickey
- Clay Hodge
- Joe Huckaby
- Brad Busey

Also, present was Natasha Henricks, Association Manager, from Summit Management & Consulting.

**Vendor Presentation**

Julia with Roll-Off Solutions came to introduce herself, present proposal, and answer any questions the Board or homeowners may have.

**Homeowners Open Forum**

Homeowners Open Forum is held during each Board Meeting to allow owners an opportunity to voice opinions, compliments, concerns or issues as they relate to the Association. There were 11 homeowners in attendance.

**Minutes**

A motion was duly made; seconded and unanimously carried to approve the following with one revision:

- December 16, 2019 Board of Directors Meeting Minutes

**Management Report**

Management Report: Natasha reviewed the management report.

Covenant Enforcement: Management included the report for the Boards review.

Email Ratification: A motion was duly made; seconded and unanimously carried to ratify the following:

- The Natural Way- IPS Beetle Preventative Spray (2 Applications)- \$2,629.60

**Committee Reports**

1. Architectural- Chris Dickey reported that four (4) request have been approved since the meeting in December.
2. Social- Clay Hodge informed the membership that the Easter Egg Hunt will be held April 11, 2020 and stated if anyone wanted to assist with stuffing eggs to call her directly.
3. Declaration Amendment- Tabled.
4. Grounds- Joe Huckaby indicated that a secondary proposal for fence replacement needed to be obtained for comparison purposes. A motion was duly made; seconded and unanimously carried to approve the proposal submitted by Horizon to have the stop and waste valve at the meeting hall replaced.

**Old Business**

1. Save Hometown Parker, Inc.- No report. The Board requested this item be removed from future agendas.

2. Kime Ranch Annexation and Development- No report. The Board requested this item be removed from future agendas.
3. Trash Collection- Management provided the Board with comparison spreadsheet and survey results for review.

### **New Business**

1. Officer Position Assignment- A motion was duly made; seconded and unanimously carried to approve the assignment of the following officer positions:
  - Dave Darnall- President
  - Joe Huckaby- Vice President 1
  - Chris Dickey- Vice President 2
  - Clay Hodge- Secretary
  - Brad Busey- Treasurer
2. Baseball Field Usage- Management included the attorney recommendation along with four examples of Athletic Field Guidelines for review. Also included was the insurance agent's response regarding liability for consideration. Clay requested input from homeowners regarding allowing organized sports teams to utilize the field.

### **Financial Report**

1. January 2020 Financial Report- The web version of the financial was included in the Board packet for review. No action required.
2. Approve Payables (Payables were sent to the Board prior to the meeting and review/signatures were obtained during the meeting) - A motion was duly made; seconded and unanimously carried to approve the payables that were presented.

### **Adjournment**

With no further business, the meeting adjourned at 8:00 PM.

The next Board meeting is scheduled for March 16, 2020 at 7:00 PM located at 20180 E Williamson Dr.

### **Executive Session**

Executive session was held.

**Natasha Henricks**  
**Association Manager, CMCA**  
**Summit Management & Consulting**  
**4950 S Yosemite St, F2-506**  
**Greenwood Village, CO 80111**