

Rowley Downs Homeowner Association
November 9, 2015 - Minutes
DRAFT - NOT APPROVED BY BOARD

Call to Order

The meeting was called to order at 7:10PM. Board members present were Al Thompson, Valerie Gill, Dale Brinker, David Darnall. Clay Hodge was absent. Representing RealManage was Karen McClain.

Homeowner Forum

There were 2 owners present at the meeting. Topics of discussion included:

- ✧ Tom Stockton has finished the redesign of the website. Karen noticed that the Architectural Form posted on the site is the old form and needs to be updated. She will send Tom the correct form to upload.
- ✧ A neighbor has noticed what sounds like a gun shot early in the mornings and was wondering if anyone else has noticed this.

Minutes

The Board reviewed the Minutes from the October 14, 2015 meeting. Dave made a motion to approve the Minutes with the correction discussed. Val seconded the motion and it carried unanimously.

Financial Review

Al sent RealManage a list of questions regarding flags from the management report sent out in October. Karen reviewed the questions and provided answers. Val asked if RealManage can include a summary of any item with a yellow/red flag since they do not know if the item is something as an FYI or needs action.

Discussion Item

- A. Annual Meeting - with the date of the annual meeting set for January, RealManage advised that the notice will be sent out the last week in November. There are 3 position open on the Board and the current members are not sure if they will be running again. RealManage will include this in the newsletter on how residents can run for board positions.
- B. Newsletter - the newsletter was to be included with the budget but the deadline was missed. The newsletter will be emailed to those with valid emails and the rest will be mailed out.
- C. Fence - Dale met with the rep from the Split Rail Fence Co to get the new areas that need fencing. This has been postponed until the December meeting.
- D. Basketball Concrete Replacement - some of the board has noticed that there has been no movement on this project. RealManage will contact Curtis for an update on the project.

Executive Session

The board entered the executive session to talk about the 5 delinquent accounts and open violations.

The board reconvened into regular session and directed RealManage on the following:

- a. Items 2 through 5 need to be sent to the attorney for collections, but reach out to them as a last chance to pay.

With no further business to discuss the meeting as adjourned at 8:20pm